

"FORM" XV"

[Rule 31(1)]

FORM OF APPLICATION FOR FINAL PAYMENT/OF BALANCES IN THE
ALL INDIA SERVICE PROVIDENT FUND ACCOUNT.

To

The Accountant General,(A&E), Kerala
Thiruvananthapuram.....

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.....

(Through the Head of Office / Department)

Sir,

I am due to retire/have retired/have proceeded on leave preparatory to retirement for months/have been discharged/dismissed/have resigned finally from government service and my resignation has been accepted with effect from..... forenoon/afternoon

2. I request that the entire amount at my credit with interest due under the rules may be paid to me through.....Treasury/Sub—Treasury. My Provident Fund Account No. is.....

3.A sum of Rs.....(Rupees.....) was last deducted as Provident fund subscription and recovery on account of refund of advance from my pay bill for the month of for Rsencashed onatTreasury / Sub Treasury.

4.My specimen signature, in duplicate, duly attested by another Gazetted Officer of government, is enclosed.

5 I certify that I have neither drawntemporary advance nor made any final withdrawal from my provident fund account during the 12 months immediately preceding the date of my quitting service / proceeding on leave preparatory retirement or thereafter.

OR

Details of the temporary advances drawn by me / final withdrawal made by me from my Provident Fund Account during the 12 months preceding the date of

my quitting service / proceeding on leave preparatory to retirement or thereafter are given below:

Sl.No		Amount /Advance	Date
1			
2			

2. I hereby certify that no amount was withdrawn/ the following amounts were withdrawn by me from my Provident Fund Account during the 12 months immediately preceding the date of my quitting service/proceeding on leave preparatory to retirement or thereafter for payment of Insurance premia or for the purchase of a new policy.

Sl.No		Amount	Date
1			
2			

3. The particulars of the Life Insurance Policies financed by me from the Provident Fund which are to be released by you are given below:

Sl.No	Policy No	Name of the Company.	Sum assured
1			
2			
3			

Yours faithfully

Station:.....

Date:

(Signature)

Name and Address

CERTIFICATE BY THE HEAD OF OFFICE / DEPARTMENT

1. It is certified after due verification with reference to the records in my office, that no temporary advance./final withdrawal was sanctioned to the applicant from his/her Provident Fund Account during the 12 months immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirements or thereafter.

OR

2. It is certified after due verification with reference to the records in my office, that the following temporary advance./final withdrawal was sanctioned to and drawn by the applicant from his/her Provident Fund Account during the 12 months immediately preceding the date of his/her quitting service/proceeding on leave preparatory to retirements or thereafter.

- Amount of advance / withdrawal date, Voucher No.

1.

2.

*3. It is certified that no demands of

_____ following demands

Government are due for recovery

(Signature of the Head of Office / Department)

* Note :- Certificate No 3 to be furnished in the case of contributory Provident funds only.